

## Acupuncture and Integrative Healthcare, LLC. office guidelines

I hope that all of you have been well over these past few weeks.

To ensure safety of our patients and staff and to comply with updated CDC regulations, a set of guidelines have been developed when visiting our office for a scheduled acupuncture appointment:

1. Reschedule in case of illness
2. Please arrive on time
3. Call/text our office number (941)773-1899 from your car when you arrive – it is ok if you leave a voicemail with your name
4. We will call/text you when to come in and provide with an initial patient paperwork, if you are a new patient. You are welcome to bring your own pen.
5. We request that family members or companions wait outside the office or remain in the car.
6. Every person entering our building is required to wear a face mask/face covering.
7. Covid-19 Patient Screening Questionnaire will be completed and patient's temperature will be taken before entering the building. Referrals will be made if fever is 100F or greater.
8. Patients will be offered hand washing/hand sanitizing and escorted in to the private room for acupuncture treatment.
9. Payment and future scheduling will be completed in the treatment room after the acupuncture treatment.
10. Patient will be escorted to the front door once the appointment is completed.

*We appreciate your patience and look forward to helping you!*